REQUEST FOR PROPOSAL (RFP)

FOR ENGAGEMENT OF VENDORS TO SUPPLY PRADHAN MANTRI KAUSHAL VIKAS YOJANA (PMKVY) INDUCTION KITS TO TRAINING CENTRES (RFP/PMKVY/2016/0005)

Issued by:
National Skill Development Corporation,
CIN: U85300DL2008NPL181612
Block A, Clarion Collection (Qutab Hotel),
Shaheed Jeet Singh Marg, New Delhi - 110016
Website: www.nsdcdinacia.org
Email id: priscilla.vincen@nsdcindia.org
Phone: 011-47451600
Fax No: 011-4656041
REQUEST FOR PROPOSAL (RFP)

ASSIGNMENT TITLE: FOR ENGAGEMENT OF VENDORS TO SUPPLY PRADHAN MANTRI KAUSHAL VIKAS YOJANA (PMKVY) INDUCTION KITS TO TRAINING CENTRES

Date of issue: 8th August, 2016 (Monday)
Last Date of Submission: 22nd August, 2016 (Monday)
Time (IST): 01:00 p.m.

Dear Sir/ Madam,

National Skill Development Corporation ("NSDC") intends to enter into an arrangement for the provision of services outlined in the RFP through a competitive bidding process. In this respect, NSDC would like to invite your organization to submit a technical and financial proposal as outlined in this RFP.

The proposal (technical and financial) should be submitted in a sealed envelope latest by the date and time mentioned above. Any proposals received after the stipulated date and time shall not be considered.

Yours Sincerely,
For National Skill Development Corporation

Manish Kumar
Managing Director & Chief Executive Officer

Sobins Kuriakose
Deputy Head – PMKVY
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Inquiries and proposals should be directed to:

**Ms. Priscilla Ann Vincent**
National Skill Development Corporation
A-Block, Clarion Collection,
Shaheed Jeet Singh Marg,
New Delhi-110016
Phone – 011-47451600
Email – priscilla.vincent@nsdcindia.org
Section I: General Procedural Information

A. Summary
B. Questions/Inquiries
C. Addenda to RFP and Corrigenda
D. Presentations and Tests
E. Assistance
F. Process Modification
G. Projected Schedule of Events

A. Summary

National Skill Development Corporation (“NSDC”) issues this RFP for Engagement of one or more Vendors to Supply Pradhan Mantri Kaushal Vikas Yojana (“PMKVY”) Induction Kits to Training Centres. PMKVY is the flagship scheme of the Ministry of Skill Development and Entrepreneurship. NSDC is the scheme’s implementing agency.

The Successful bidder (“Provider”) will enter into a 1 (One) year contract with the NSDC. The Provider will provide PMKVY Induction Kits to Training Centres as and when requested by NSDC. It is expected that a total of 10 lakh Induction Kits might be required over the next 1 (One) year. This estimate is approximate and may increase or decrease over the duration of the year.

Accordingly, NSDC is looking to structure the 1 (One) year term with contract review points every 3 months (Three) months. The contract may be extended as may be required by NSDC.

The closing date for submission of proposals is Monday, 22nd August 2016, not later than 01:00 p.m.

B. Questions/Inquiries & Viewing of Induction Kit Proto-Type

1. The sole point of contact regarding this Request for Proposal (RFP) is Ms. Priscilla Vincent - NSDC.

2. A proto-type of the Induction Kit will be available for viewing at NSDC Block A, Level 1, Reception, till 17th August, 2016, 5:00 pm (Wednesday).

3. All Questions/Inquiries must be submitted in writing and must be received not later than 17th August, 2016 (Wednesday). Questions/inquiries will be accepted by email at priscilla.vincent@nsdcindia.org.
C. Addenda to RFP and Corrigenda

1. If NSDC finds it necessary to revise any part of this RFP or correct any errors, an addendum will be provided in the same manner as the original RFP.


D. Presentations and Tests

Presentations may be required to be given by shortlisted bidders at the office of NSDC or some other location, at a time to be determined. Bidders will be responsible for their own expenses associated with such presentations.

E. Assistance

NSDC may seek the assistance of others in the fulfillment of its responsibilities in regard to the evaluation of responses to this RFP.

F. Process Modification

NSDC may choose to re-open the RFP or to enter into further negotiations with one or more of the Providers if the situation warrants.

G. Projected Schedule of Events

NSDC intends to process this RFP in accordance with the following schedule:

<table>
<thead>
<tr>
<th>PMKVI Induction Kit</th>
<th>RFP Projected Schedule of Events</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Table 1: RFP Schedule</strong></td>
<td><strong>Action</strong></td>
</tr>
<tr>
<td>Date</td>
<td>Action</td>
</tr>
<tr>
<td>8th August, 2016 (Monday)</td>
<td>RFP Issued</td>
</tr>
<tr>
<td>17th August, 2016 (Wednesday)</td>
<td>Questions &amp; Inquiries Deadline/ Last Date of Proto-Type Viewing</td>
</tr>
<tr>
<td>19th August, 2016 (Friday)</td>
<td>Answers to Questions Deadline</td>
</tr>
<tr>
<td>22nd August, 2016 (Monday), 1pm</td>
<td>Last date for proposal submission</td>
</tr>
<tr>
<td>22nd August 2016 (Monday), 4pm</td>
<td>Bid Opening Ceremony</td>
</tr>
<tr>
<td>24th August 2016 (Wednesday)</td>
<td>Intimation to eligible Bidders of Date and Time for Opening of Financial Bid</td>
</tr>
<tr>
<td>26th August 2016 (Wednesday)</td>
<td>Opening of Financial Bid</td>
</tr>
<tr>
<td>29th August 2016 (Monday)</td>
<td>Award of Contract to Selected Bidders</td>
</tr>
</tbody>
</table>
Section II Specifications

This section provides details about the proposal submission, contract terms and contractor requirements.

A. Term of Contract
B. Closing Date & Submittal Requirements
C. Duration of Proposal Offer
D. NSDC Discretion; Cancellation, Negotiation, Contracting, Rejection, Clarification
E. Incurred Expenses
F. Type of Contract(s)
G. General Contractual Conditions
H. Provider Affidavit
I. Key Personnel
J. Contractor Obligations

A. Term of Contract

1. NSDC may, at its sole discretion, enter into a contract with one or more Providers. The contract may be extended as and when required by NSDC.

2. The renewal of the Agreement should not be presumed, as it will be based on each party’s sole discretion, the needs of the NSDC and past performance under the contract.

B. Closing Date & Submission Requirements

1. The proposal shall arrive no later than 01:00 p.m. Monday, 22nd August, 2016, in order to be considered.

2. Proposals or unsolicited amendments to proposals arriving after the closing time and date will not be considered.

3. The physical copy of the proposal must be submitted to Ms. Priscilla Ann Vincent, National Skill Development Corporation, A-Block, Clarion Collection, Shaheed Jeet Singh Marg, New Delhi-110016 by the closing date and time.
C. Duration of Proposal Offer

1. Proposals shall be valid and irrevocable for at least 60 (Sixty) days following the closing date of this RFP.

2. This period may be extended by written agreement between a bidder and NSDC.

D. NSDC Discretion; Cancellation, Negotiation, Contracting, Rejection, Clarification

1. NSDC may cancel this RFP, in whole or in part, at any time without assigning any reason.

2. NSDC may obtain the assistance of others in fulfilment of its responsibilities in regard to the evaluation of responses to this RFP.

3. NSDC may disqualify proposals that it deems to be non-responsive.

4. NSDC may reject a proposal if the bidder:
   a. Fails to submit by the deadline; or
   b. Fails to submit the information required; or
   c. Fails to submit a proposal in accordance with the required format; or
   d. Fails to submit a cost quotation response in the required format; or
   e. Fails to respond to requests for clarification, make a presentation, or perform tests if requested; or
   f. Fails to provide the Provider Affidavit; or
   g. For any other reason that NSDC, in its sole discretion, deems to be reasonable

5. NSDC may seek clarification of any element of a bidder’s proposal.

6. NSDC may require shortlisted bidders to make presentations in person at the offices of the NSDC. Each bidder will be responsible for its own expenses associated with such presentations.

7. NSDC may shortlist one or more bidder for contract negotiations on the basis of the strength, viability, technical and financial terms of their proposals and presentations, their known track records for similar functions, and the credentials and experience presented in their proposals. NSDC does not make any commitment regarding the outcome of these negotiations.
8. NSDC will seek to enter into contract(s) with one or more Provider that NSDC deems, in its sole discretion, to represent the best value combination of performance and cost, not necessarily the low bidder.

9. Corrupt or Fraudulent Practice

   In the event of the bidder engaging in any corrupt or fraudulent practices during the proposal process, as per the judgment of NSDC, the proposal will be rejected. Any decision of NSDC in this regard shall be final and binding on the bidder.

   For the purpose of this clause: “Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of NSDC in the selection process. It also includes bringing undue influence through any quarter or interfering directly or indirectly in the selection process to affect its outcome.

   “Fraudulent Practice” means a misrepresentation of facts in order to influence selection process to the detriment of NSDC.

10. All proposals and related documents, on their submission to NSDC, shall become the property of NSDC.

**E. Incurred Expenses**

The bidder shall be responsible for any cost incurred in the preparation and submission of a proposal, presentations in support of such proposal, performance of any tests, and a services agreement.

**F. Type of Contract(s)**

The contract(s) will be as per services as noted in the Statement of Work.

**G. General Contractual Conditions**

1. The contract to be executed with one or more Provider(s) shall contain the general provisions included in this RFP.

2. This RFP, including the Statement of Work will be incorporated by reference and made a part of the contract.
3. Insurance of goods during execution of contract will be the responsibility of the Provider. NSDC will have no responsibility in the case of fire, theft of goods etc.

4. Delivery charges, octroi and other charges loading and unloading etc. shall be borne by Provider.

5. NSDC reserves the right to reject the Induction Kit items, if found unsuitable and not conforming to the specifications laid out under Appendix I. The rejected items, if any, shall have to be taken back and the same will be replaced by good quality items at the Providers cost and no payment will be made for rejected items.

6. NSDC reserves the right to seek performance report from Training Centres who receive the PMKVY Induction Kit from the Provider. In case the performance report is not satisfactory and/or a complaint by a Training Centre in respect to quality/delivery of Induction Kit Items received upon investigation is found genuine, the contract with the Provider may be terminated and a penalty may be imposed as decided by NSDC.

H. Provider Affidavit

Each proposal shall include a completed Provider Affidavit, a copy of which is included in Appendix I.

I. Provider’s Obligations

1. Provider shall provide for and pay the compensation of its personnel, including sub-contractors, and shall pay all taxes, contributions and benefits (such as, but not limited to, workers’ compensation benefits) which an employer is required to pay relating to the employment of employees.

2. NSDC will not be responsible for providing any compensation, insurance, medical, disability or any other benefits to Provider’s personnel or subcontractors.
RFP Requirements for the Supply of PMKVY Induction Kits to Training Centres

Organizational Background

NSDC is one of its kind, public-private partnership which aims to promote skill development by catalysing the creation of large scale sustainable businesses by involving the private sector in the vocational training space. NSDC aims to create capacity in terms of large and quality vocational training institutions; fund entities interested to operate in the skill development business and create an enabling environment for stakeholders in the ecosystem.

NSDC acts as a catalyst in skill development by providing funding to enterprises, companies and organisations that provide skill training. It will also develop appropriate models to enhance, support and coordinate private sector initiatives.

Scheme Background

PMKVY is the flagship scheme of the Ministry of Skill Development and Entrepreneurship. The objective of this Skill Certification scheme is to enable a large number of Indian youth to take up industry-relevant skill training which will help them in securing a better livelihood. NSDC has been designated as the scheme’s implementing agency.

NSDC has developed an Induction Kit that is to given by Training Centres to each trainee enrolled under the scheme. The Induction Kit items are listed in the table below. The detailed specification of each item is under Appendix II of this document.

<table>
<thead>
<tr>
<th>SN.</th>
<th>Induction Kit Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Back Pack</td>
</tr>
<tr>
<td>2.</td>
<td>Identification Card Holder with Lanyard</td>
</tr>
<tr>
<td>3.</td>
<td>Diary</td>
</tr>
<tr>
<td>4.</td>
<td>T-shirt (Male) or Jacket (Female)</td>
</tr>
</tbody>
</table>
Provider’s Responsibility:

It is expected that a total of 10 lakh Induction Kits might be required over the next 1 (One) year which Provider(s) will supply to the Training Centres across India as and when required by NSDC. This estimate is approximate and may increase or decrease over the duration of the year. NSDC may, at its sole discretion, enter into a contract with one or more Providers.

NSDC’s Requirements / Scope of Work

a. The Provider shall supply PMKVY Induction Kits with packaging to Training Centres at the request of NSDC in accordance to the specifications laid out under Appendix II (Induction Kit Items Specification) and III (Delivery Packaging Specifications) of this document.

b. The Provider will be responsible for the delivery to Training Centres as per NSDC’s requirements and will do any such other further acts required to deliver the same to the satisfaction of NSDC.

c. Once a Training Centre is on-boarded under the scheme and upon intimation by NSDC of the Training Centre’s address, the Provider will be required to supply the Induction Kit with packaging to the Training Centre in 5 to 7 days.

d. The above description of scope of work is indicative and not exhaustive.

e. Changes/additions can be made by NSDC as and when necessary.

Financials

The bidder has to quote a fixed price per PMKVY Induction Kit as given below:

1. Price for the supply of each PMKVY Induction Kit (includes manufacturing/procurement and packaging)

2. Price for the delivery of each PMKVY Induction Kit (on a pan India basis)
Terms of Payment

The payment terms and schedule are defined as follows:

**Table 3: Payment Terms & Schedule**

<table>
<thead>
<tr>
<th>SN.</th>
<th>Deliverables</th>
<th>Payment Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Upon issuance of Work Order</td>
<td>20% of the kit price.</td>
</tr>
<tr>
<td>2.</td>
<td>Upon delivery of PMKVY Induction Kits to the satisfaction of NSDC</td>
<td>70% of the kit price for the actual number delivered to the satisfaction of NSDC. The payment made earlier will be adjusted as per the actual number delivered and accepted.</td>
</tr>
<tr>
<td>3.</td>
<td>Upon complete delivery of PMKVY Induction Kit to the satisfaction of NSDC</td>
<td>10% of the kit price on successful delivery of complete order to the satisfaction of NSDC</td>
</tr>
</tbody>
</table>

Kit Price means aggregate of the rates at s. no. 1 + s. no. 3 + s. no. 4 or s. no. 2 + s. no. 3 + s. no. 4, as applicable, of Table 4.
Section IV Proposal Format

A. Proposals
B. Preparation
C. Fee and Expenses
D. Proposal Format

A. Proposals

1. Proposals shall be submitted in the proposal format to facilitate proposal review.

2. Failure to submit the proposal in the format may be a ground for proposal rejection.

B. Preparation

Proposals should be prepared simply and economically, providing a concise and straightforward, but complete and detailed, description of the bidder’s abilities and methodologies to meet the requirements set forth in the RFP.

C. Fee and Expenses

Bidder shall describe its fixed consolidated cost for the supply and delivery of each PMKVY Induction Kit to Training Centres.

D. Proposal Format

Documents/Items to be enclosed as part of Technical Proposal

1. Cover letter with signature of authorized representative
2. Executive Summary
3. Table of Contents
4. Experience, Qualifications and Accomplishments in Similar Assignments with specific examples
5. Commitment to meeting statement of work and quality/service levels (Includes description of Provider’s manufacturing and delivery capabilities with respect to this assignment. Provider to clearly specify per week Induction Kit with packaging supply capabilities)
6. Documents supporting Eligibility (as specified under Section V Part B of this document)
7. Sample of each Induction Kit item and packaging in accordance to specifications laid out under Appendix II & III. Open files/CDR files downloadable from https://we.tl/7NzPcNy5Mn

9. Section VII Signature Page and Appendix I - Provider’s Affidavit

Documents/Items to be enclosed as part of Financial Proposal

8. Detailed cost proposal per PMKVY Induction Kit with packaging in the format given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>ITEM</th>
<th>RATE (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Composite Cost per MALE Induction Kit with packaging</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Composite Cost per FEMALE Induction Kit with packaging</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Delivery Charges per Kit*</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Taxes, as applicable, Per Kit*</td>
<td></td>
</tr>
</tbody>
</table>

*Delivery shall be to Training Centres Pan-India

9. Section VII Signature Page and Appendix I-Provider’s Affidavit

Note:

a. The Technical and Financial Proposals shall be submitted in separate sealed envelopes.

The Technical Proposal shall be sealed by the bidder in a separate sealed envelope and duly supercribed – “Technical Proposal”

Financial proposal shall be sealed by the bidder in a separate sealed envelope and duly supercribed – “Financial Proposal”.

b. Both sealed enveloped should then be put into another single sealed package, which should be then clearly be marked - “Proposal for the Supply of Pradhan Mantri Kaushal Vikas Yojana (PMKVY) Induction Kits to Training Centres.” The outer package shall also bear the Name of the addressee and submission address. The bidder shall super-scribe on the outer package “CONFIDENTIAL – DO NOT OPEN”. The outer package shall also indicate clearly the name, address, telephone number, E-mail ID and fax number of the bidder.

c. Changes to the bids shall not be permitted once they have been submitted to the NSDC.
Section V  Selection

A. Selection Procedure

1. NSDC shall constitute a “Selection Committee” to evaluate the proposals of the bidders. The Selection Committee shall evaluate the proposals in response to the RFP and all supporting documents/samples. Inability to submit requisite supporting documents/samples, may lead to rejection of a proposal.

2. Presentations may be requested by the Selection Committee from the bidders. Clarity/reply to questions may be provided to the bidder as per the time table section I.

3. The decision of the Selection Committee in the evaluation of proposals shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.

7. The Selection Committee reserves the right to reject any or all bids on any reasons whatsoever.

8. Each proposal shall be evaluated as per the criterions and requirements specified in this RFP.

B. Eligibility Criteria

Table 5: Eligibility Criteria

<table>
<thead>
<tr>
<th>SN.</th>
<th>Parameter</th>
<th>Documents Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>The bidder must be registered under any Indian Trust Acts or any State Society Registration Act or any State Cooperative Societies or Multi-State Co-operative Acts, Indian Limited Liability Partnership Act or Indian Companies Act. <strong>AND</strong> Bidder should have been operational continuously anywhere in India for the last 6 (Six) years.</td>
<td>Supporting Documents to be Provided.</td>
</tr>
<tr>
<td>2.</td>
<td>The bidder should neither have been Debarred and/or Backlisted and/or</td>
<td>The bidder shall furnish an undertaking duly</td>
</tr>
</tbody>
</table>
3. Bidder should have an annual average turnover of Rs. 10 Crore for considering the last 3 (three) financial years; FY 2013-2014, 2014-2015, 2015-2016**.
   
4. The bidder shall have minimum manpower strength of 25 persons on the rolls of the bidder.
   
5. The bidder should have experience in supplying 40,000 of similar goods in a single order.
   
6. The bidder should demonstrate its capability to deliver on a pan-India basis.

**Note: In case audited financial statements of FY2015-2016 are not available, provisional financial statements of FY 2015-2016 are allowed.

C. Selection Criteria

Proposals from Bidders will be evaluated on the basis of the technical and financial parameters (each with a maximum 100 points). A weighted average method of scoring will be applicable for evaluation. Respective weightage of technical and financial shall be 70% and 30%.

The Selection Committee shall first evaluate each technical proposal, taking into account the criteria and specifications as prescribed in the RFP:
The bidder is required to submit the financial bid in a separate sealed envelope.

Only those bids with a technical score of >=70 shall be considered for financial evaluation. In case less than 3 bidders are found to have secured 70 or more than 70, then NSDC shall exercise the discretion to shortlist top three agencies irrespective of the score secured by them. In the event of more than one agency securing same score as that of the last agency shortlisted as per this criterion, then all the agencies securing that score shall be shortlisted.

The Financial bids of all shortlisted bidders shall be opened in presence of the Bidders for which date and time shall be intimated in advance.

Bidder with the lowest evaluated Financial Proposal (Fm) will be given the maximum financial score (Sf) of 100 points. The formula for determining the financial scores is the following: \( S_f = 100 \times \frac{F_m}{F} \), in which \( S_f \) is the financial score, \( F_m \) is the lowest price and \( F \) is the price of the proposal under consideration.

The technical score (St) shall be as per the points scored as per table above.

Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights \( W_t = \) the weight given to the Technical Proposal; \( W_f = \) the weight given to the Financial Proposal; \( W_t + W_f = 1 \) indicated below. The combined score (S) will be calculated as follows: \( S = (St \times W_t) + (Sf \times W_f) \).

The weights given to the Technical and Financial Proposals are:
\( W_t = 70\% \) \( W_f = 30\% \)

Selection Committee reserves the right to tweak and change the process and also to get into a final round of commercial negotiations with the shortlisted bidders.
C. Negotiation Phase

1. NSDC may enter into contract(s) with a Provider or Providers that represents the best value combination of performance and cost, not necessarily the low bidder.

2. NSDC will submit questions to each Provider seeking clarification of any element of their proposal, if needed.

3. Negotiations will be undertaken in accordance with the timetable in Section I.

4. Negotiations may include face-to-face sessions. Bidders are responsible for their own expenses associated therewith.

5. NSDC reserves the right to solicit a best and final offer from each remaining bidder.
Section VI Other Terms and Conditions

A. Intellectual Property Rights: All work performed by the Provider shall be “work for hire” and the Provider shall obtain no rights there from. All rights belong to the NSDC.

B. Any entity which has been barred by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of the Proposal, would not be eligible to submit a Proposal either by itself or through its Associate.

C. In case the bidder is presently associated or was associated any time in the past with NSDC, bidder’s past performance shall be considered while evaluating the proposal.

D. This RFP is not an agreement or an offer. The purpose of this RFP is to provide interested bidders with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived in relation to the Work. The assumptions, assessments etc. contained in this RFP, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check their accuracy, adequacy, correctness, reliability and completeness. NSDC, its employees and advisers make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
Section VII Signature Page

Date Proposal Submitted: __________________________

Bidder: __________________________________________

Name/Title of Bidder Representative:
__________________________________________________

Address of Bidder:
__________________________________________________
__________________________________________________
__________________________________________________
__________________________________________________

Telephone:_____________________ Facsimile: ________________________

Bidder Representative Email Address: ____________________________

Signature of Bidder Representative: _____________________________

Date: ___________________________
Appendix I
Provider’s Affidavit

I HEREBY DECLARE AND AFFIRM that I am the (Title) __________________________, and the duly authorized representative of (Provider) __________________________, and that I possess the legal authority to make this Affidavit on behalf of myself and the Provider for which I am acting.

I FURTHER AFFIRM THAT:

1. The Provider named above is a {Insert type of entity} __________________________registered under _______________ {Insert relevant law} having its office at ________________________and that it is in good standing and that it has filed all required statutory reports and, except as validly contested, has paid or arranged for the payment of all taxes in the applicable jurisdictions.

2. The Provider has been in business for _____ years and ______ months.

3. The Provider’s company registration Number is (if any): ____________.

Signature of Provider Representative: ______________________________

Date: ______________________________
Appendix II

TECHNICAL SPECIFICATION OF INDUCTION KIT ITEMS (SN.1)

Item Name:

Back Pack

<table>
<thead>
<tr>
<th>Quantity Per Kit:</th>
<th>Back Sling:</th>
<th>Material: Nylon</th>
<th>Length: 190 inch</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Material: 1000 Denier Fabric

Printing Type: Sublimation Printing

Inlets: 4 Inlets

Size of Kit: 457.2mm x 330.2mm

Colour: As per Proto-Type

Open File/CDR File downloadable from: https://ue.it/7NzPcNy5Mn or http://pmkvyofficial.org/Marketing-Guidelines.aspx
## Appendix II

**TECHNICAL SPECIFICATION OF INDUCTION KIT ITEMS (SN.2)**

**Item Name:**

**IDENTIFICATION CARD HOLDER & LANYARD**

| **Quantity Per Kit:** | 1 | **Material of Lanyard:** | Material: Polyester Tape  
Length: 16mm |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Colour of Holder:</strong> :</td>
<td>Milky White</td>
<td><strong>Printing Type on Lanyard:</strong></td>
<td>Sublimation Printing on whole tape</td>
</tr>
</tbody>
</table>
| **Material Type of Holder:** | Material: PVC  
Size: 54mm x 86mm | **Colour of Lanyard:** | As per Proto-Type |
| **Fittings:** | Snap Hook & Ribbet Material: Nickel | |

Open File/CDR File downloadable from: [https://we.tl/7NzPcNy5Mn](https://we.tl/7NzPcNy5Mn) or [http://pmkvyofficial.org/Marketing-Guidelines.aspx](http://pmkvyofficial.org/Marketing-Guidelines.aspx)
## Appendix II

### TECHNICAL SPECIFICATION OF INDUCTION KIT ITEMS (SN.3)

**Item Name:**

**DIARY**

<table>
<thead>
<tr>
<th>Quantity Per Kit:</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size of Diary:</td>
<td>A5, 5.5 x 8.5 inches</td>
</tr>
<tr>
<td>Front &amp; Back Cover</td>
<td>2 Leaf; 300 GSM; Both sides colour printing with Matt Lamination</td>
</tr>
<tr>
<td>Colour Separators</td>
<td>6 Leaf; 200 GSM; Imported Art Card; Both Side Colour Printing with Matt Lamination</td>
</tr>
<tr>
<td>Plain Inserts</td>
<td>80 Leaf; 70 GSM; Matt Imported Art Paper, Black and White Print</td>
</tr>
<tr>
<td>White Spiral Binding</td>
<td>12 mm</td>
</tr>
</tbody>
</table>

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Appendix II

TECHNICAL SPECIFICATION OF INDUCTION KIT ITEMS (SN.4)

Item Name:

T-SHIRT (MALE)

<table>
<thead>
<tr>
<th>Quantity Per Kit:</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Material:</td>
<td>White Polo T-shirt Half Sleeves &amp; Flat Collar</td>
</tr>
<tr>
<td>Material Type:</td>
<td>Spun Polyester Zero Shrinkage</td>
</tr>
<tr>
<td>Material Thickness:</td>
<td>190 GSM</td>
</tr>
<tr>
<td>Buttons Size:</td>
<td>Standard Size</td>
</tr>
<tr>
<td>Printing:</td>
<td>Sublimation Printing No Fading</td>
</tr>
<tr>
<td>Colour of Collar, Buttons and Stitching</td>
<td>As per Proto-Type</td>
</tr>
</tbody>
</table>

MENS T-SHIRT SIZE CHART

<table>
<thead>
<tr>
<th>SIZE (Inches)</th>
<th>S</th>
<th>M</th>
<th>L</th>
<th>XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chest</td>
<td>38</td>
<td>40</td>
<td>42</td>
<td>44</td>
</tr>
<tr>
<td>Neck Circumference</td>
<td>15</td>
<td>15.5</td>
<td>16</td>
<td>16.5</td>
</tr>
</tbody>
</table>

Open File/CDR File downloadable from: https://we.tl/7NzPcNy5Mn or http://pmkvyofficial.org/Marketing-Guidelines.aspx
Appendix II

TECHNICAL SPECIFICATION OF INDUCTION KIT ITEMS (SN.5)

JACKET (FEMALE)

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**Quantity Per Kit:** 1

**Material:** Jacket, Sleeveless

**Material Type:** Spun Polyester Zero Shrinkage

**Material Thickness:** 190 GSM

**Buttons:** Standard Size, 4 Buttons with Loops in House Colour

**Printing:** Sublimation Printing No Fading

**Bidding:** Colour: As per Proto-Type
Cloth Type: Spun Polyester

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## FEMALE JACKET SIZE CHART

<table>
<thead>
<tr>
<th>Size (Inches)</th>
<th>S</th>
<th>M</th>
<th>L</th>
<th>XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chest</td>
<td>38</td>
<td>40</td>
<td>42</td>
<td>44</td>
</tr>
<tr>
<td>Shoulder</td>
<td>14.5</td>
<td>15</td>
<td>15.5</td>
<td>16</td>
</tr>
<tr>
<td>Waist</td>
<td>33</td>
<td>35</td>
<td>37</td>
<td>40</td>
</tr>
</tbody>
</table>

Open File/CDR File downloadable from: [https://we.tl/7NzPcNy5Mn](https://we.tl/7NzPcNy5Mn) or http://pmkvyofficial.org/Marketing-Guidelines.aspx
Appendix III

Delivery Packaging Specifications

1. Induction Kits to be individually placed in sealable clear packaging bags.

2. Sealed Induction Kits are to be individually labelled using the male/female tags below (size of t-shirt/jacket to be specified on label)

3. Several Induction Kits to be placed in corrugated fiber board box. Boxes to be sealed and shrinked wrapped for delivery to Training Centre

Tag Specification: 88.9 mm × 54 mm