

**Dear Stakeholders**

**We have created the 1st draft of the Guidelines for Special Projects under Pradhan Mantri Kaushal Vikas Yojana 2016 – 2020.**

**Request you to kindly go through the guidelines and provide your valuable inputs (if any) on [PMKVYfeedback@nsdcindia.org](mailto:PMKVYfeedback@nsdcindia.org) latest by 1800 hours – 4th July 2016.**

**Regards**

**PMKVY Team**

*Note: Any suggestions/feedback would be taken into consideration post discussion with the Steering Committee*

**Draft Guidelines for Special Projects under PMKVY  
(2016-2020)**

**Under**

**Pradhan Mantri Kaushal Vikas Yojana (PMKVY)  
(2016-2020)**

Provide Feedback at [PMKVYfeedback@nsdcindia.org](mailto:PMKVYfeedback@nsdcindia.org)

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DRAFT

## **Special Projects Under PMKVY**

### **1. Objectives**

- To Encourage trainings in Special areas and premises of Government bodies, Corporates/Industry Bodies
- To Encourage trainings in Special job roles not defied under the available QPs/Nos.

### **2. Definition of Special Project (s)**

Special Projects shall be defined as projects that requires deviating from the terms and conditions of short term training under PMKVY by any stakeholder. A proposing stakeholder can be either Government Institutions of Central and State Government (s) / Autonomous Bodies / Statutory Bodies or any other equivalent body or Corporates\* who desires / intends to have fresh trainings of their candidates hereafter refereed as Project Implementing Agency (PIA) in special projects. PIA are required to submit the project proposal in the prescribed project proposal template as annexed. (Annexure -1)

Projects will be completely aligned to the Common Norms as notified and amended from time to time. However, necessary deviation in projects can be permitted on approval by Steering Committee /Authorized Committee. The deviation needs to be defined in the project proposal.

\* Regular or contractual staff of Corporates will not be considered as candidates for getting trained under Special Projects.

### **3. Target Beneficiaries**

This Scheme is applicable to any candidate of Indian nationality who

- Unemployed youth, school/college dropouts, and
- Possesses an Aadhaar Card and a Bank account
- Verifiable Alternate ID like PAN or Voter ID (applicable only for the states of North East Region and J&K - Additional IDs may be added from time to time)
- Any other criteria as defined by the Sector Skill Councils for the respective job roles
- In case of corporates or factory premises, candidates cannot be their own employees or daily wagers

#### **4. Mobilization of Candidates**

- Project Implementation Agency will be responsible for mobilization of trainees.
- PIA will provide the Uniforms, necessary tool kits etc. to the trainees.
- All costs pertaining to mobilization per trainees shall be defined in project proposal.
- Cost shall not exceed 5% of the total project cost.

#### **5. Enrolment of Candidates**

- PIA will be responsible for entering the details of candidates on SDMS.
- It is mandatory to have Valid Aadhar ID or any other valid IDs such as North East regions and J & K of all the candidates enrolled under PMKVY

#### **6. Training Venue**

- PIA may identify training centers which are accredited and affiliated under PMKVY
- In case PIA unable to identify Training centers accredited and affiliated under PMKVY, PIA will be responsible for arrangement of necessary infrastructure and necessary laboratory /equipments as defined by respective SSCs for the job roles defined by SSCs. The center may not be abide by Center Accreditation or Affiliation Guidelines. However, PIA should mention such details in the project proposal.
- The Job role/QPs which are not defined by the SSCs, the necessary laboratory/required equipment's may be arranged by PIA in consultation with Training Partner

#### **7. Branding and Communication**

- PIA will be responsible for marketing and advocacy of PMKVY at all instances viz. during induction and orientation of candidates, commencement of training, Assessments, publicity through social media, etc.
- PIA will be responsible for arrangement of necessary collaterals for branding and communication.
- PIA have to strictly abide by PMKVY branding guidelines for all branding and communication collaterals. Any deviation from the norms may result in cancellation of project or any other action decided by the management.
- All the latest communication and Branding collaterals would be exclusively available on [www.PMKVYofficail.org](http://www.PMKVYofficail.org)

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## **8. Curriculum**

- PIA needs to follow Curriculum prescribed by respective SSCs for the specific job role selected for training.
- PIA can also choose competent agency to develop curriculum wherever relevant curriculum for QP/Job roles not defined by SSCs. The details of such competent agency must be mentioned in project proposal alongwith the detailed curriculum.

## **9. Trainings**

- PIA to coordinate with SSCs / Affiliated Training Partners to provide training to candidates in accordance with the relevant QP / approved Job Role.
- Each training should be minimum of number of hours as defined as per job roles. Any deviation in number of training hours must be clearly mentioned in project proposal.
- Soft skills, Digital Literacy, Financial Literacy and entrepreneurship module will be part of all training mandatorily.
- Any additional training required to be provided as per need to PIA may be
- All costs pertaining to training per trainee shall be defined in project proposal.

## **10. Assessment**

- The assessments will be conducted by the empaneled Assessment agencies, identified by respective Sector Skill Council or the successor National Board for Skill Certification
- Assessments criteria will be strictly as per the Job Roles.
- For the job roles which are not defined by SSCs PIA to identify competent non-empaneled Assessment agency wherever empanelled agencies are not identified by SSCs. Define process of assessment
- Detailed assessment criteria which includes assessor profile, technology enabled assessments, past performance of the Assessment Agency and other suitable criteria alongwith the details of Assessment agency must be defined in project proposal.
- Assessor must have Valid Aadhar ID for conducting assessment. S/He must be able to produce Aadhar ID when conducting the Assessment. NE region and J&K except
- Videography of assessment may be encouraged.

## **11. Re-assessment of Candidates**

- A failed or a dropped candidate may undergo re-assessments. PIA shall pay the Assessment fees upfront to the respective SSC/Assessment Agency for re-assessing a candidate.

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## 12.Certification

- Respective Sector Skill Council or the successor National Board for Skill Certification will be issuing the certificate to the successful candidate.
- PIA to identify competent Certification Agency wherever QPs/Job Roles are not identified by SSCs. The details of Certifying Agency must be mentioned in Project Proposal.
- Every certified candidate shall be provided a 5 year accidental cover under the Prime Minister's Insurance scheme costing Rs.60/- per candidate for 5 years.

## 13.Pay Outs

- Pay outs will be adhering to common norms and will be disbursed on approval of project proposal. The same will be disbursed in following manner:

Instalment	% of Total Cost	Output Parameters
1	30%	On Commencement of Training Batch against validated candidates
2	50%	On successful certification of the trainees
3	20%	Upon providing placement to 70% or more trainees and updating the records on the placement portal prorate basis as per common norms

- Any deviation in the output parameters must be defined in the project proposal. The same may be considered on approval by the Project Review Committee
- Pay outs to Special Group special region as per fresh training guidelines

An allowance for Boarding and Lodging up to a maximum per trainee per day will be provided as per the table below: Table 2: Boarding and Lodging

Category of District	Amount
X Category Districts per day per trainee	Rs. 300
Y Category Districts per day per trainee	Rs. 250
Z Category Districts per day per trainee (every District which is NOT X or Y)	Rs. 200

The Districts falling under X and Y categories are provided in Annexure 3. Categories are subject to change as defined by DoPT, Government of India.

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The boarding and lodging allowance will be provided to the candidates from the North East Region, Jammu & Kashmir, LWE and special areas under following conditions:

- Candidate from J&K and NE (all 8 states) has moved out of the region for training
- Candidate from the LWE regions has moved outside their district for training
- Candidates residing in special areas have moved out of the region
- Payout to be made to PWD candidates undertaking residential course irrespective of the region

The calculation for Payouts would be based on number of days of training period and two days of assessment. Training Period would be calculated on the basis of number of hours of training in a day (at least 4 hours in a day).

In case of Residential batches, the training period would be calculated on the basis of 8 hours

## **1. Placement**

- PIA will be responsible for placement of the 50% of candidates successfully certified under Special Projects within 3 months of the certification with a minimum of 50% being placed in wage employment
- In case of wage employment, candidate shall be placed in jobs that provide wages at least equivalent to or above the minimum wages prescribed and such candidates should continue to be in jobs for a minimum period of one month, from the date of placement in the same or a higher level with the same or any other employer.
- In case of self-employment, candidates should be engaged in livelihood enhancement occupations which are evidenced in terms of trade license, Enterprise Loan from banks or registered financial institutions, or setting up of an enterprise or becoming a member of a producer group or proof of additional earnings (bank statement) or any other suitable and verifiable document as prescribed from time to time.

**Annexure:**

**Detailed Project Application Form (PAF) for Government Body/Corporates/  
Industry body**

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This application form is meant for Government bodies, Corporates and Industry bodies, which will be referred to as PIA, applying for Special Projects PMKVY from June, 2016 onwards.

a. Name of Organisation	
b. Type of organisation (Government body/Corporate/Industry body)	
c. Location of Infrastructure and equipment	
d. State	
e. District	
f. Usable area for training space (in sq. ft.)	

**Number of Candidates to be trained:**

1. Recognized

2. To be recognized

**For the 1<sup>st</sup> case**

Number of candidates:

**For the 2<sup>nd</sup> case**

Strategy for recognition and mobilization of candidates to be provided:

*Recognition strategy and mobilization strategy with timelines.*

Sr. No	Tentative number of candidates	Mobilisation cost per candidate

**Option 1**

**Job roles available with SSC**

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S.No	Name of Job roles	Number of candidates
1		
2		
3		

### Agencies Involved

S.No	SSC	Training partner
1		
2		

### Request for deviation from Common norms, if any:

S. No	Clause sought deviation from	Reason for seeking deviation

## Option 2

### Job role not available with SSC

#### Job roles in which training is sought:

S.No	Job roles
1.	
2.	
3.	

#### Details of agency recognized for developing curriculum\*:

\*In case curriculum not available with SSC

#### Cost for developing the curriculum:

S.No	Job roles	Cost involved to develop the curriculum
1.		
2.		
3.		
		Total Cost :

#### Details of the Trainers:

*Trainers should have received ToT. If not received by the time of proposal submission then strategy to provide ToT with timelines to be provided.*

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**Details of Assessment Agency recognized by PIA:**

Name of the Assessment Agency:

Recognized/certified by:

Past performance of the Assessment Agency:

Assessor profile:

If assessments are technology enabled: Yes  No

In case the assessment is technology enabled, provide details of technology being used

**Details of identified certification agency:**

*\*In case SSC is not the certification agency*

Name of the Certification Agency:

Recognized/certified by:

Past performance of the Certification Agency:

S.No	Job roles	Number of candidates	Number of Hours per training	Cost of training per candidate	Justification for the duration and cost of training by competent authority
1					
2					
3					

**Request for deviation from Common norms, if any:**

S. No	Clause sought deviation from	Reason for seeking deviation