



User Manual

For

SP Kits Portal

(TP Login)



Powered by Hard Shell Technologies (P) Ltd



Contents


1. Login Management	2
1.1. Login	2
1.2. Forgot Password	4
2. Dashboard	5
3. Manage Products	6
3.1. Change Password.....	6
4. Project List	7
5. My Orders.....	14
6. Transfer Kits.....	15
6.1. Transfer Kits	15
6.2. Kits Transfer History	16



1. LOGIN MANAGEMENT

1.1. LOGIN

1. Open application link <https://spkp.nsdcindia.org> in web browser.



**कौशल से हो रहा कल बेहतर,
सर्वर रहे गाँव, बन रहे नए अवसर**

- 6 राज्य • 114 जिले
- 200+ प्रशिक्षण केंद्र
- 33 सेक्टर (जैसे - कन्स्ट्रक्शन, एग्रीकल्चर, लॉजिस्टिक्स, हेल्थकेयर आदि में प्रशिक्षण)

About KITS Portal

The "Knowledge Initiation & Trainee Support (KITS) Portal" is a one-stop online solution for all information pertaining to the delivery of content and other items of trainee support, to Training Centres in the form of trainee handbooks and induction kits, respectively.

Trainee handbooks and induction kits constitute an integral part of efforts under the scheme, to ensure a conducive environment for knowledge acquisition is maintained, at Training Centres. The Portal may be used to:

1. Place orders for induction kits and trainee handbooks for each Training Centre
2. Track order status using shipment number – may be utilized by all stakeholders
3. Upload payment proof for the verification
4. View trainee handbook details/kit inventory available with Publishers/Vendors
5. Manage inventory of handbooks and kits at TC/Publisher/NSDC level
6. View all records of past orders of induction kits and handbooks, for monitoring purposes

PRADHAN MANTRI KAUSHAL VIKAS YOJANA

Pradhan Mantri Kaushal Vikas Yojana 2016-2020 (PMKVY 2.0) is the flagship outcome-based skill training scheme of the Ministry of Skill Development & Entrepreneurship (MSDE), implemented by the National Skill Development Corporation

NSDC

Understanding the need to take up skill training to increase productivity & align training and certification with industry-requirements, the scheme aims at skilling 10 million youth. Under the scheme, the following types of training courses across several sectors and standardized job roles are provided to target beneficiaries, free of cost:

1. Short Term Training: Fresh skilling of dropouts & unemployed youth, through 200-600 hour training programmes

3. Recognition of Prior Learning: Recognising existing skills in the informal sector, through 12-80 hour training programmes

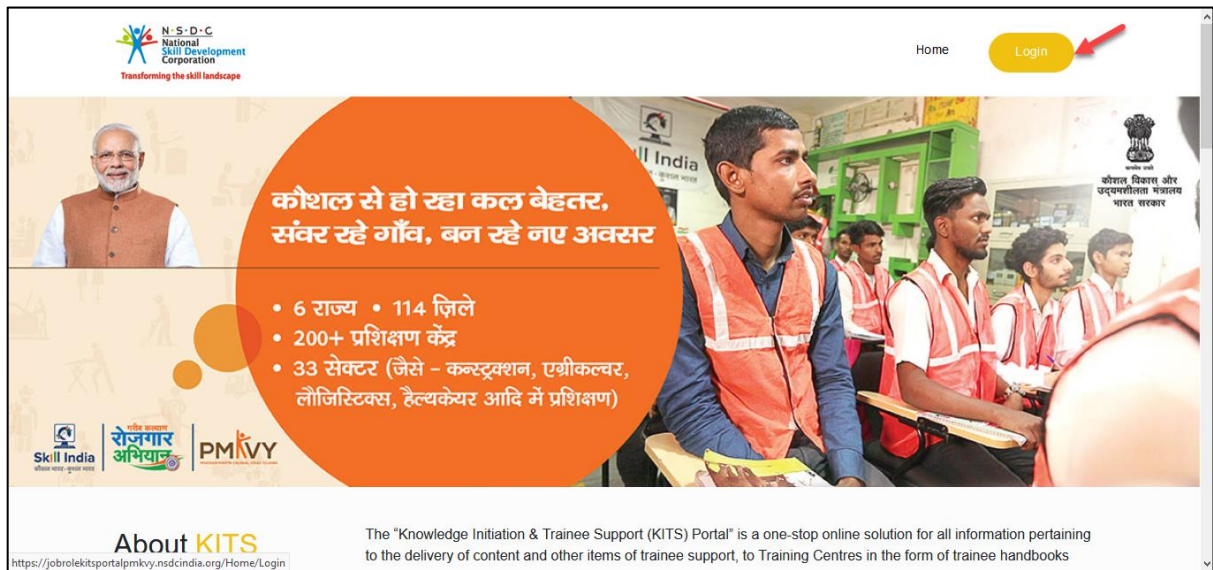
2. Special Projects: Special category of Short Term Training wherein, training is conducted in special areas/premises such as tribal regions, jails, government bodies etc.

Home [Login](#)

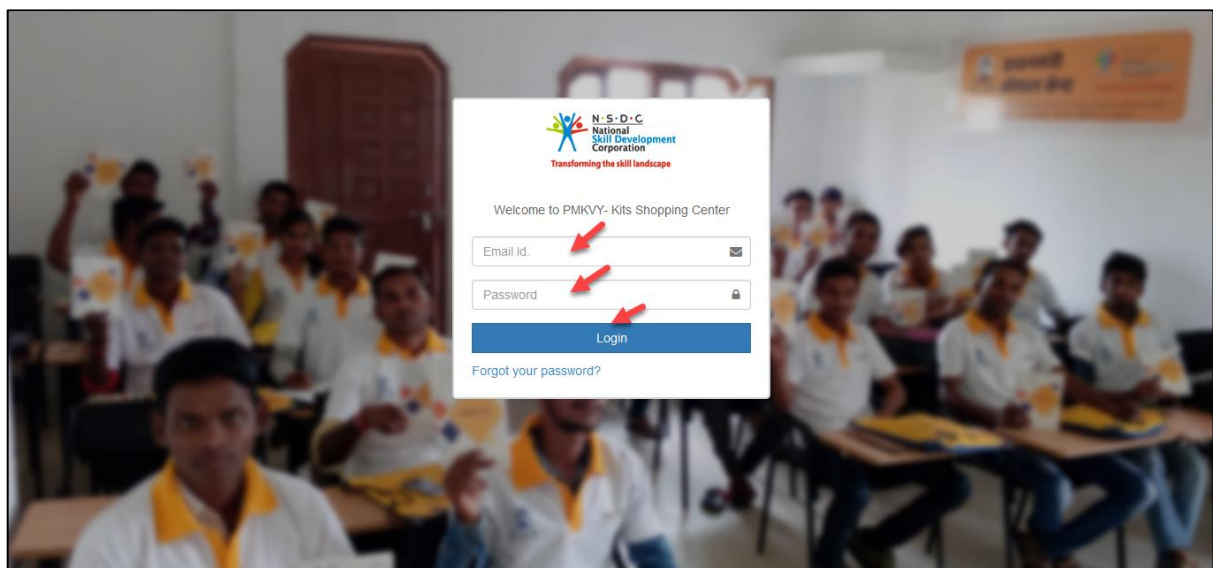
Design & Hosted By: Hard Shell Technologies Pvt. Ltd.



2. Click on Login button. User will redirect to Login page.



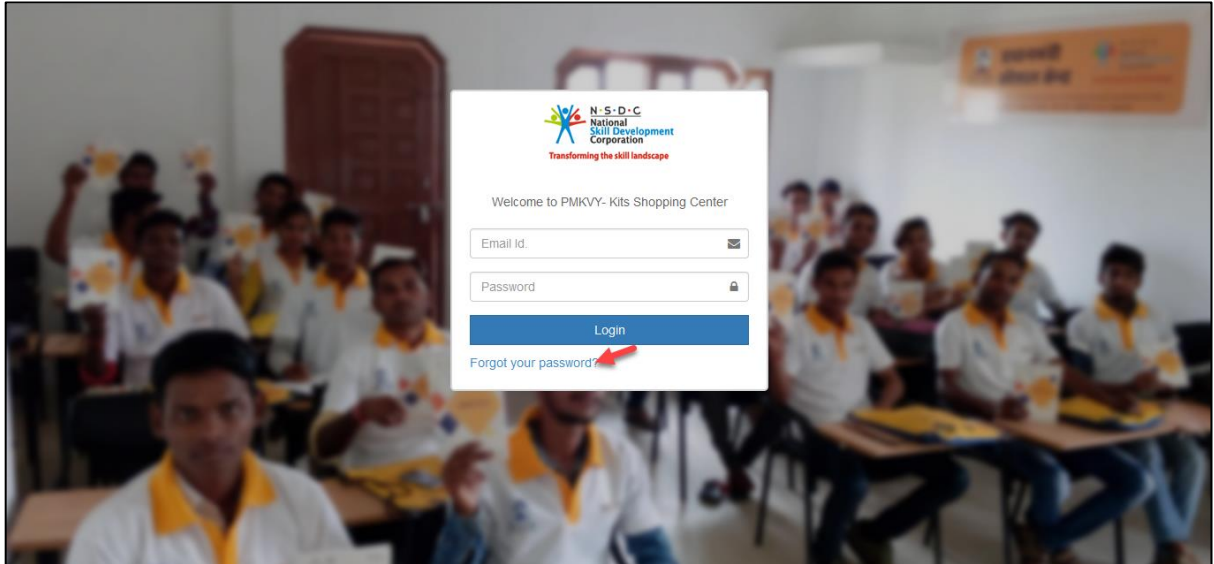
3. Enter Login, password with valid credentials & click Login button



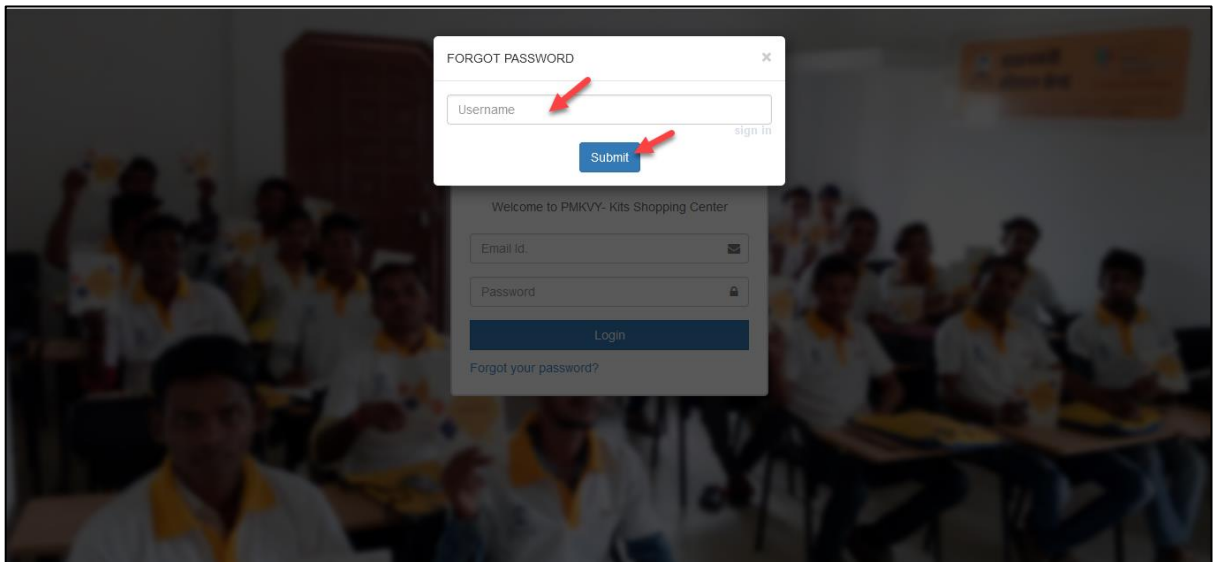


1.2. FORGOT PASSWORD

1. Click on Forgot Password link.
2. Enter the register email id and mobile number and click on submit button.



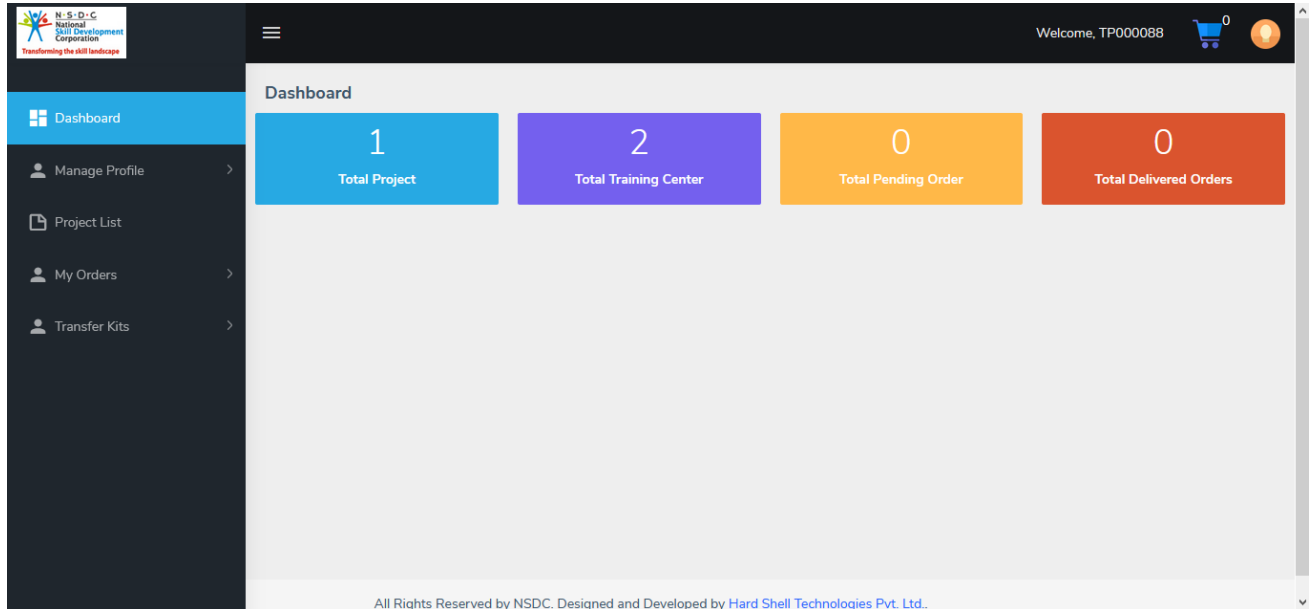
3. Click on Forgot Username link.
4. Enter the username and click on submit button.





2. DASHBOARD

1. After Login user will redirect on dashboard.
2. User can view the Total Project count and Total TC count and Total Pending order count and Total Delivered orders details.





3. MANAGE PRODUCTS

3.1. CHANGE PASSWORD

1. After Login user will redirect to index page or home page.
2. Select path Manage Profile → Change Password as shown below.
3. On clicking change password option user will redirect to change password page.
4. Enter Old Password, New password & confirm new password page & click submit button as shown below.

nsplkits.hstpl.com/TrainingPartner/Changepassword



4. PROJECT LIST

1. After Login user will redirect to index page or home page.
2. Select path Project List as shown below:

PROJECT LIST

Sr. No.	Scheme	Project Id	SPOC Name	SPOC Email	SPOC Mobile	Allocated Target	Procured Quantity	Action
1	RPL	RPL/ST-2021	Chandan Kumar	chandan@yopmail.com	9867677676	800	7	View TC

3. Click on View Address button.

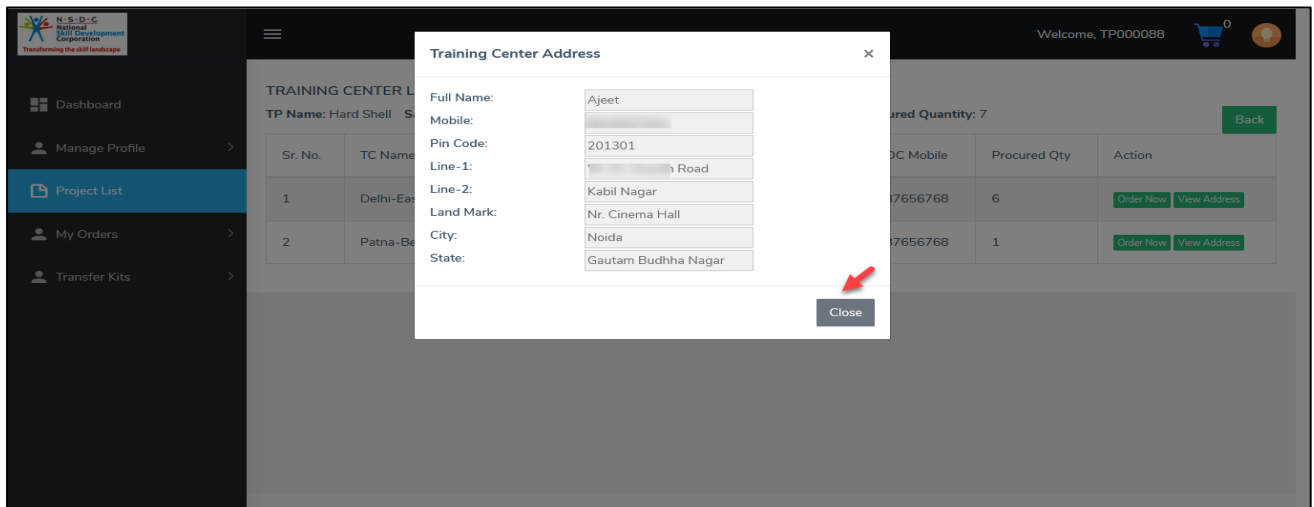
TRAINING CENTER LIST

TP Name: Hard Shell Sanction Order: RPL/ST-2021 Scheme: RPL Target Allocate: 800 Procured Quantity: 7 [Back](#)

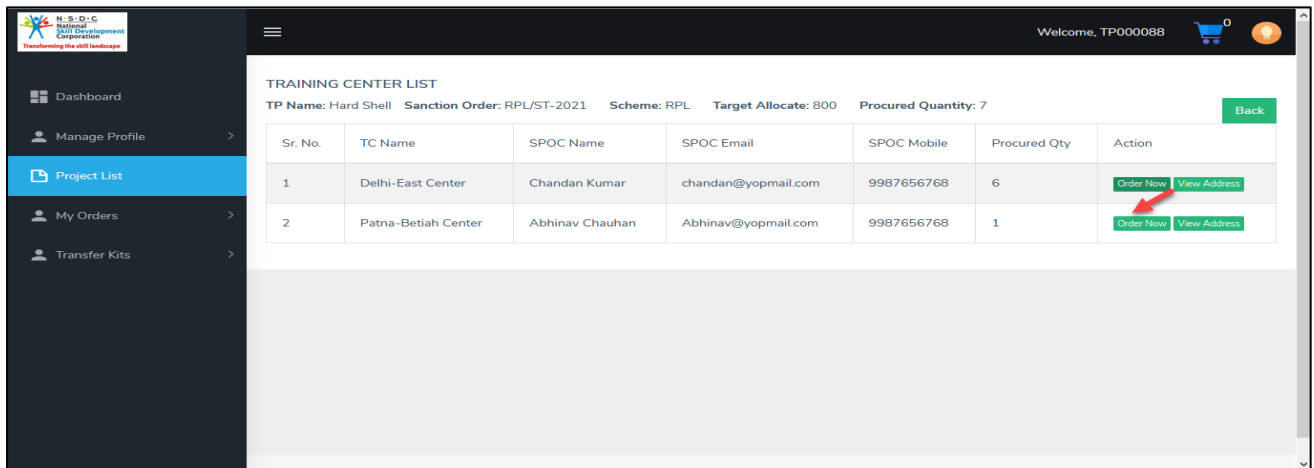
Sr. No.	TC Name	SPOC Name	SPOC Email	SPOC Mobile	Procured Qty	Action
1	Delhi-East Center	Chandan Kumar	chandan@yopmail.com	9987656768	6	Order Now View Address
2	Patna-Betiah Center	Abhinav Chauhan	Abhinav@yopmail.com	9987656768	1	Order Now View Address



4. After view the details in address section click on close button.

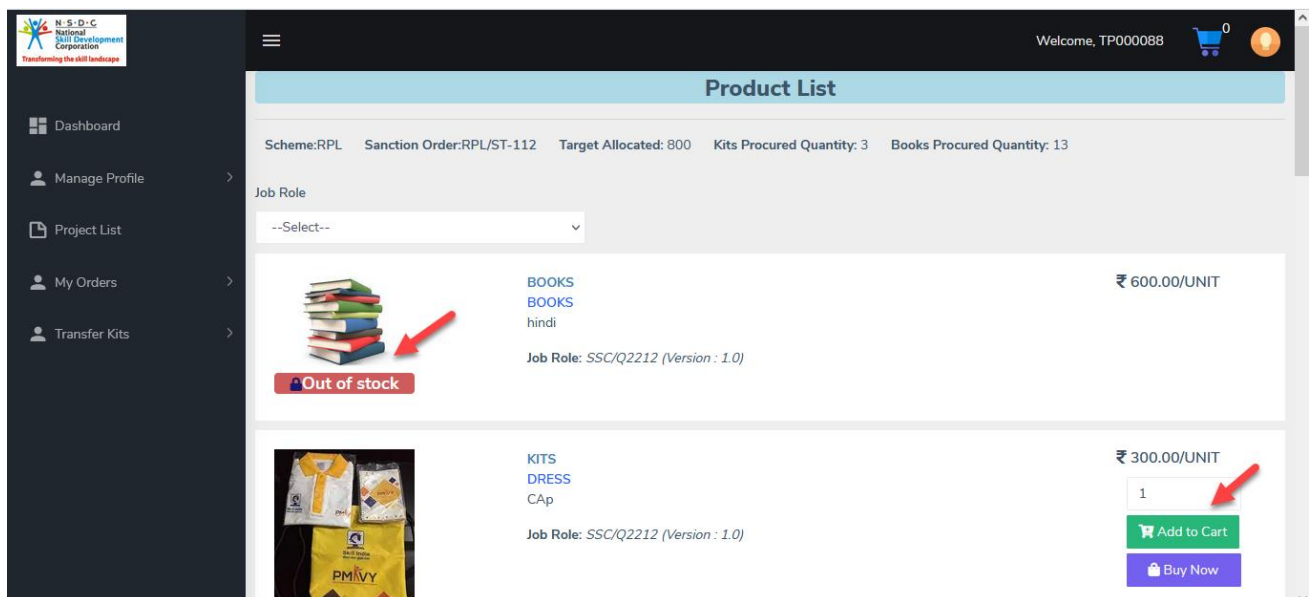


5. Click on Order Now Button.



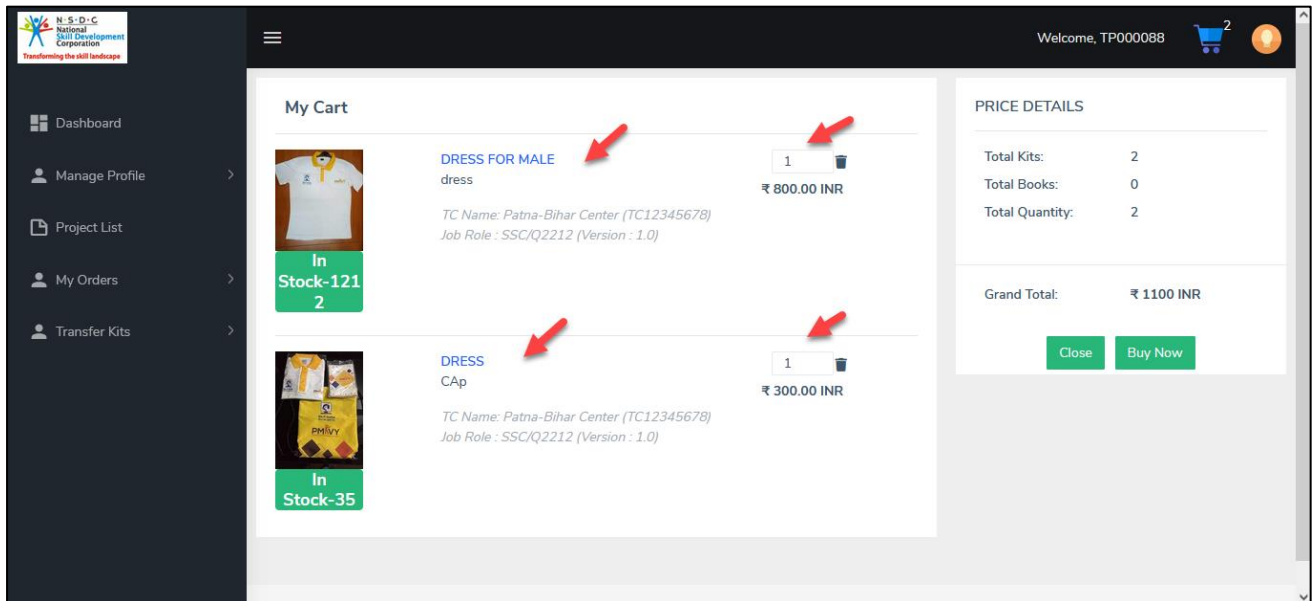
6. Enter the quantity and click on Add to Cart button.

7. Product displaying with Product status like “Out of stock” and “In Stock”.

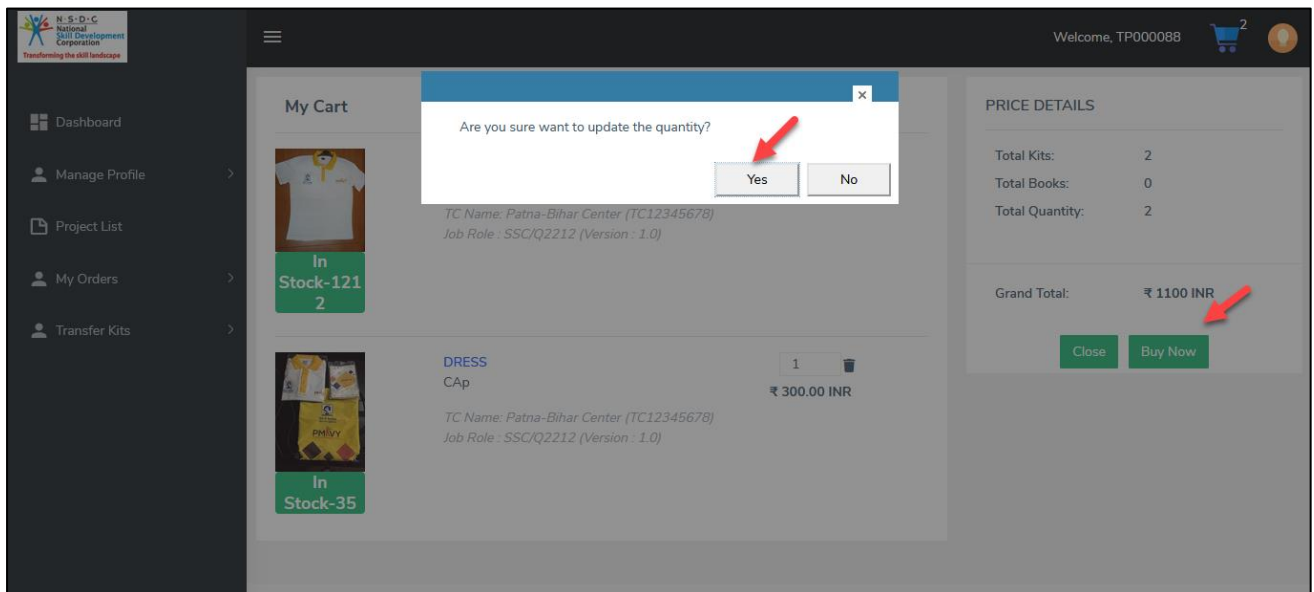




8. Add multiple items add in cart section.
9. User can increase and decrease the Quantity count.

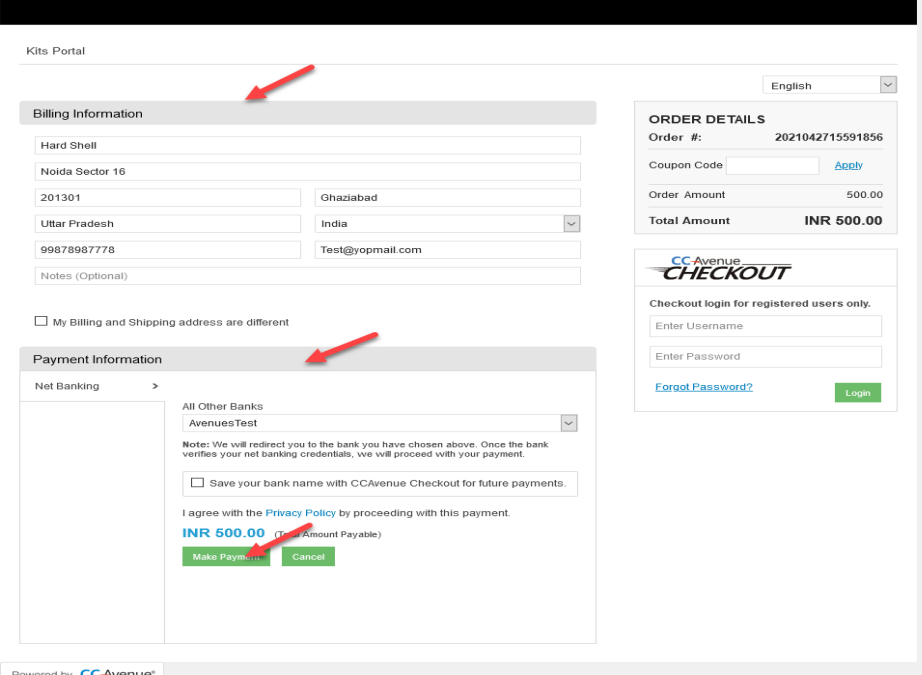


10. After updated the quantity message is showing "Are you sure want to update the quantity".





11. Enter the valid Card Details and click on Make Payment button.



Kits Portal

Billing Information

Hard Shell

Noida Sector 16

201301

Ghaziabad

Uttar Pradesh

India

99878987778

Test@yopmail.com

Notes (Optional)

☐ My Billing and Shipping address are different

Payment Information

Net Banking

All Other Banks

AvenuesTest

Note: We will redirect you to the bank you have chosen above. Once the bank verifies your net banking credentials, we will proceed with your payment.

☐ Save your bank name with CC Avenue Checkout for future payments.

I agree with the [Privacy Policy](#) by proceeding with this payment.

INR 500.00 (Total Amount Payable)

Make Payment Cancel

ORDER DETAILS

Order #: 2021042715591856

Coupon Code [Apply](#)

Order Amount 500.00

Total Amount INR 500.00

CC Avenue CHECKOUT

Checkout login for registered users only.

Enter Username

Enter Password

[Forgot Password?](#) [Login](#)

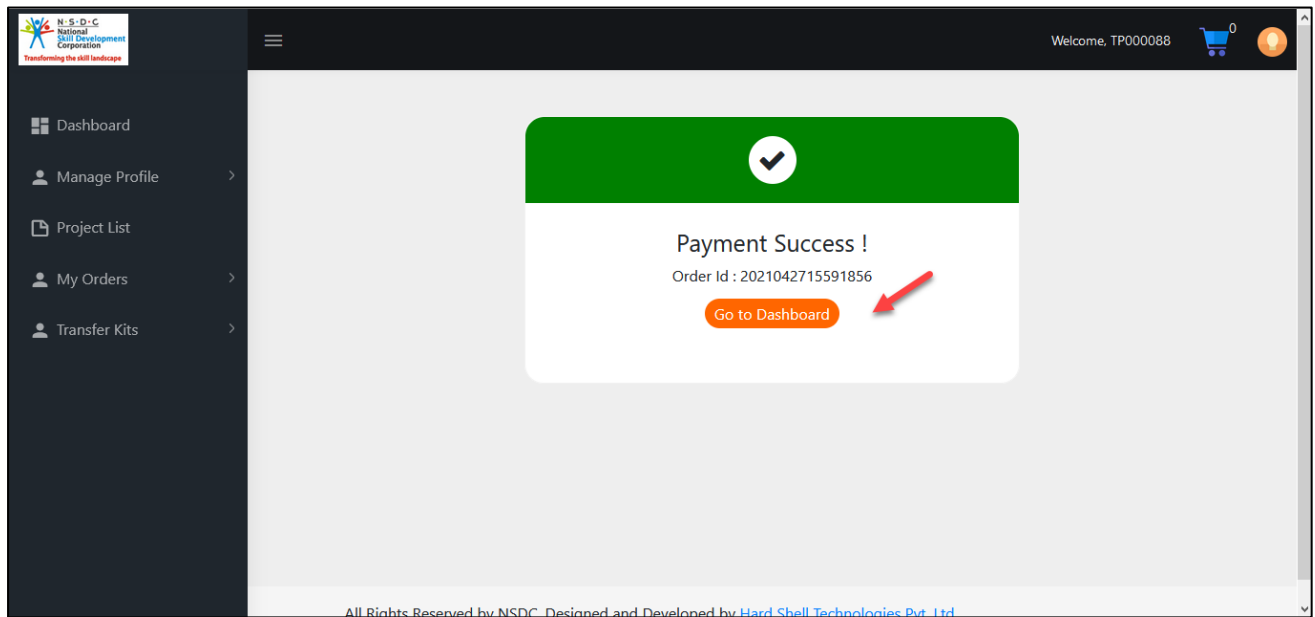
Powered by CC Avenue

12. View the payment details summary and click on Return to the Merchant site button.

PRN	310007114084
BID	1619519418492
AMT	500.00
PID	AVN0002
TXNDATETIME	27/04/2021
Transaction Status	<input type="text" value="Y"/>
Return To the Merchant Site	

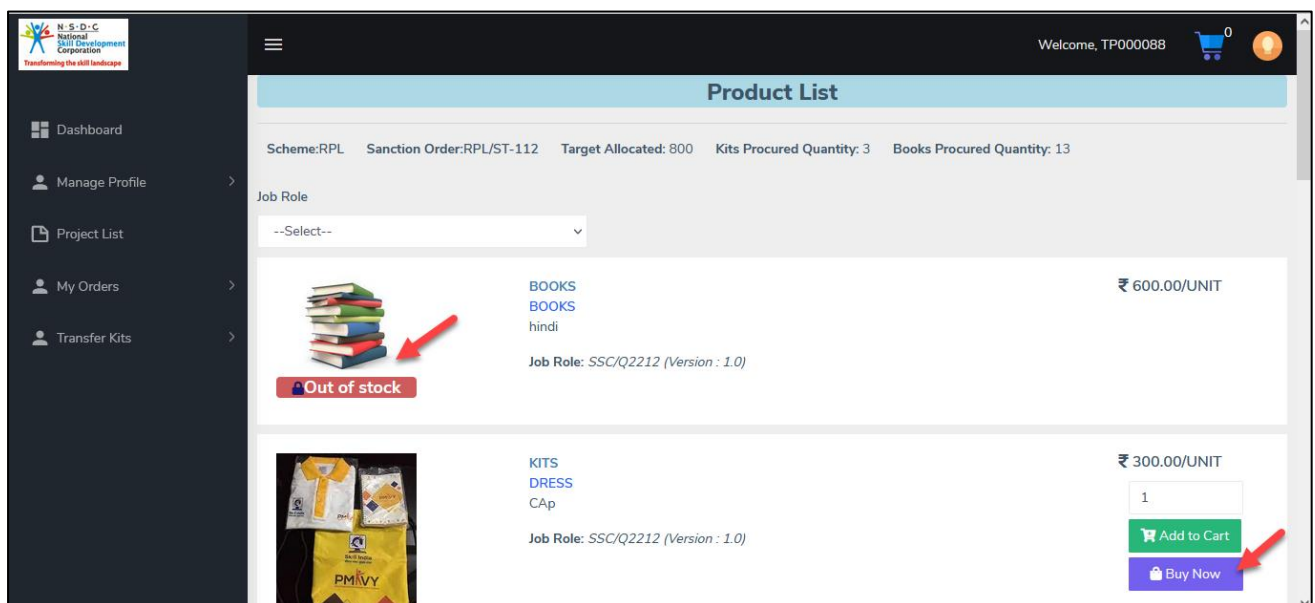


13. Payment Success Message is showing.



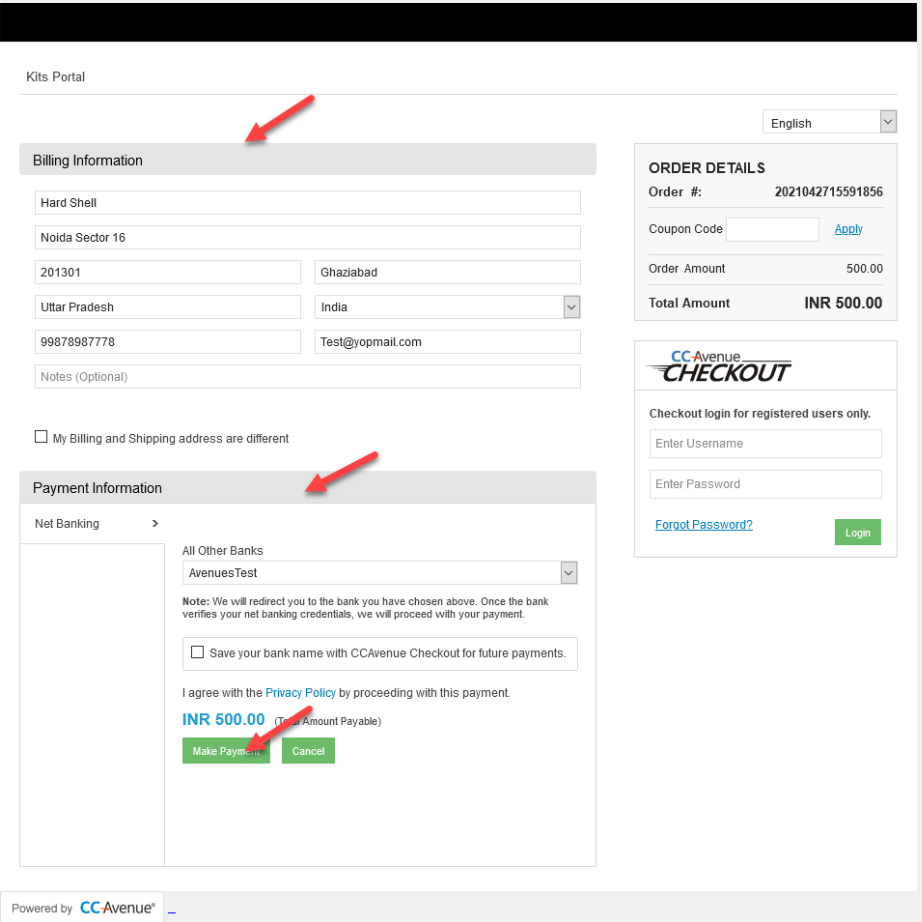
14. Enter the quantity and click on Buy Now button.

15. Product displaying with Product status like “Out of stock” and “In Stock”.





16. Enter the valid Card Details and click on Make Payment button.



Kits Portal

English

Billing Information

Hard Shell

Noida Sector 16

201301

Ghaziabad

Uttar Pradesh

India

99878987778

Test@yopmail.com

Notes (Optional)

☐ My Billing and Shipping address are different

Payment Information

Net Banking

All Other Banks

AvenuesTest

Note: We will redirect you to the bank you have chosen above. Once the bank verifies your net banking credentials, we will proceed with your payment.

☐ Save your bank name with CC Avenue Checkout for future payments.

I agree with the [Privacy Policy](#) by proceeding with this payment.

INR 500.00 (Total Amount Payable)

[Make Payment](#) [Cancel](#)

ORDER DETAILS

Order #: 2021042715591856

Coupon Code [Apply](#)

Order Amount 500.00

Total Amount **INR 500.00**

CC Avenue CHECKOUT

Checkout login for registered users only.

Enter Username

Enter Password

[Forgot Password?](#) [Login](#)

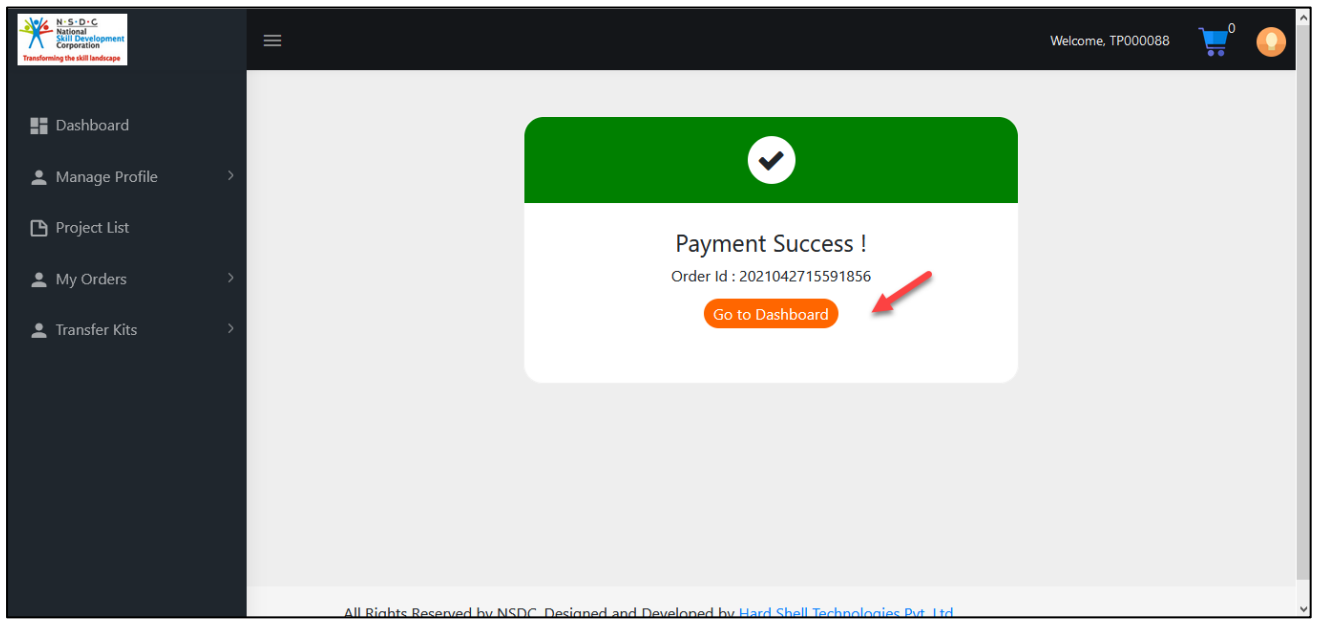
Powered by CC Avenue

17. View the payment details summary and click on Return to the Merchant site button.

PRN	310007114084
BID	1619519418492
AMT	500.00
PID	AVN0002
TXNDATETIME	27/04/2021
Transaction Status	Y
Return To the Merchant Site	



18. Payment Success Message is showing.





5. MY ORDERS

1. After Login user will redirect to index page or home page.
2. Select path My Order → Orders History as shown below.
3. Click on View Icon.
4. User can download the data for CSV, Excel, PDF and Print.

My Order History

CSV Excel PDF Print Search:

Sr. No.	Order Date	Order Id	Order Value	Action
1	4/27/2021 4:00:22 PM	2021042715591856	500.00	View

Showing 1 to 1 of 1 entries Previous 1 Next

splkits.hstpl.com/TrainingPartner/ViewOrders All Rights Reserved by NSDC. Designed and Developed by Hard Shell Technologies Pvt. Ltd.

5. View the generated Invoice.
6. Click on back button to redirect the page on dashboard.

View Order Details

Date: 27/04/2021 16:00:33 Net Amount: 500.00 Transaction Id : 1619519418492
Payment Mode: Net Banking Order Id: 2021042715591856

Product Details

Show 10 entries Search:

Sr. No.	TC Name	Item Detail	Quantity	Price	Order Status	Carrier Detail	Generate Invoice
1	TC Name: Patna-Betiah Center	Provider Name: Hard Shell Technologies Pvt. Ltd. Sector: BFSI Job Role: Goods & Service Tax Accounts Assistant Category: Kits Gender: Female Product Name: Dress	1	500.00	Delivered	Courier Name: DTDC Consignment Number: 3456789876543 Dispatch Date: 4/27/2021 12:00:00 AM	

Showing 1 to 1 of 1 entries Previous 1 Next

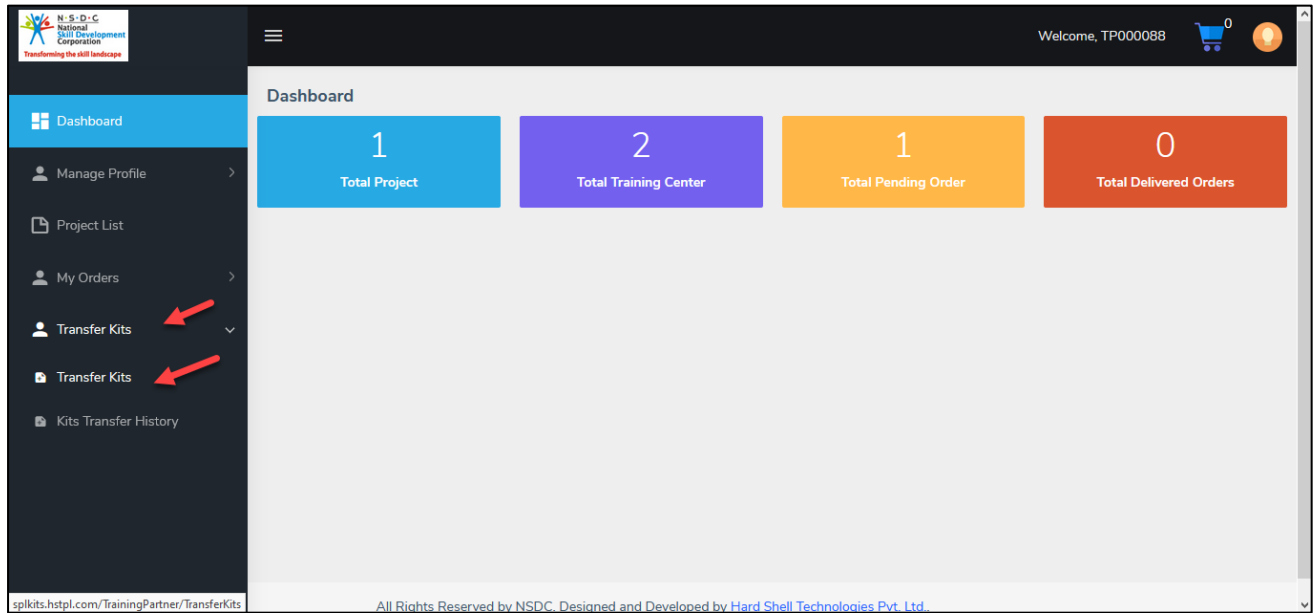
[Back to list](#)



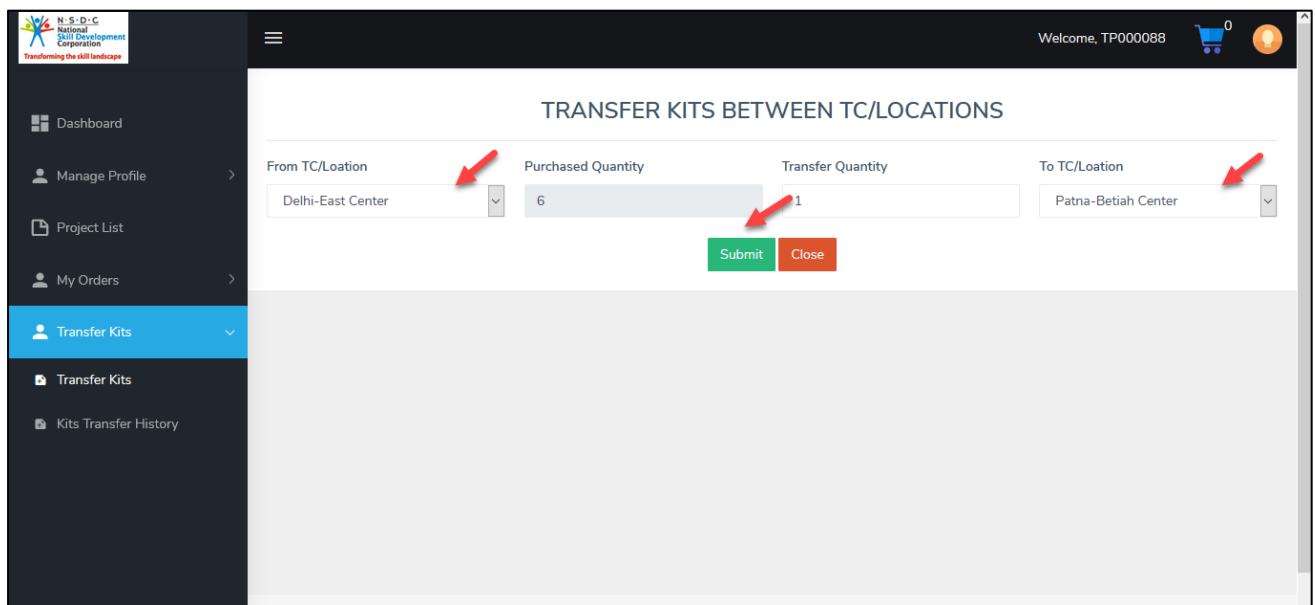
6. TRANSFER KITS

6.1. TRANSFER KITS

1. After Login user will redirect to index page or home page.
2. Select path Transfer Kits→ Transfer Kits as shown below.



3. Transfer the Kits One center to another center.
4. Click on submit button.





6.2. KITS TRANSFER HISTORY

1. After Login user will redirect to index page or home page.
2. Select path Transfer Kits → Kits Transfer History as shown below.
3. View the History details.
4. User can download the data for CSV, Excel, PDF and Print.

NSDC National Skill Development Corporation Transforming the skill landscape

Welcome, TP000088

Kits Transfer Log

CSV Excel PDF Print Search:

Sr. No.	From TC Name	To TC Name	Transfer Qty	Transfer Date
1	Delhi-East Center	Patna-Betiah Center	1	27/04/2021

Showing 1 to 1 of 1 entries

Previous 1 Next

Transfer Kits

Kits Transfer History